



RFP Conference Call Meeting Minutes

PROJECT: 24-15-SSP DESIGN-BUILD – MCC 1 ELEKTA UNITY MRI LINAC

MEETING LOCATION: Conference Call

MEETING DATE/TIME: February 21, 2024, 9:00am. EST

Attendees:

Moffitt Cancer Center: Michael Moore, Colette Glover-Hannah, Wayne Jones, Peggy Sills, Trillany Jacobson, Aida Encarnacion

Vendors: Ajax Building Company, APG Engineering, Chapuis Design Group, DeAngelis Diamond Construction, Harvard Jolly, Inc., HDR, HEAPY Engineering, LEMA Construction, Marand Builders, MC Engineers, Precise Construction, Ranon, Inc., Rycon, Inc., Whiting-Turner

Notes:

An overview of the RFP was given by Michael Moore and Peggy Sills.

- 1) What are the dimensions to lower the floor?
 - a. Details are in the drawings in which Peggy included. It is not only deeper but also wider and longer than the original ViewRay base plate.
- 2) (Received via email) In order to prepare an accurate construction schedule for this RFP response, it would be helpful to have an idea as to the procurement schedule of the Owner purchased Elekta equipment. Has the purchase order for the equipment already been issued? If not, then what date could we use as a reasonable projection for the order to be placed? Is there a projected lead time we can plug in our schedule or a delivery date we can list as a projected milestone?
 - a. Please base your schedule on what you think it takes to get the work done, irrespective of the delivery schedule. We are looking for duration of your work and can blend with the actual delivery schedule once we have a partner selected.

Colette Glover-Hannah reminded vendors to respond to Appendix 1 - Supplier Diversity Utilization and Subcontracting Plan.

Trillany Jacobson closed the meeting at 9:11 a.m. with a reminder that proposals are due by March 1st, 2024, by 2:00pm EST through Symplr/MD Buyline only.