MOFFITT CANCER CENTER

IT Department

RFP Conference Call Meeting Minutes

PROJECT: RFP 23-12-SSP ERP Vendor Software Selection Project

MEETING LOCATION: Conference Call

MEETING DATE/TIME: April 4, 2023, at 12:00 p.m. EDT

Attendees:

Moffitt Cancer Center: Doug Blankenship, Nicole Ogrodzinski, Yvonne McColloch, Desiree Hanson, Cassandra Rouch, Trillany Jacobson

BDM Squared LLC
Bresatech – Nhan Nguyen
Captive Software Solutions
Data Climb, LLC
EduFin IT Inc., d/b/a Brightpoint Infotech
Infolob Solutions, Inc.
Infor - Kristy Gillmann, Claire Murphy, Rob Strong
Innovo Advisors LLC - Carl McCann
IT Pro Direct
Katpro – Kothand Rajangam
KPMG
MAS Global Consulting
Newgentek
Oracle - Nicole McCallen, Mark Smith
Pat V Mack, Inc.
Premier Healthcare Solutions, Inc.
RICEFW Technologies, Inc.
SAP – Matt Francis
ServiceNow – Mark Cerretani
SevenOutsource
SGS Technologies, LLC
Symplr - Lauren Fontana
Technology Management Corporation – Brendon O'Brien
THWilson Bonds
V2Soft, Inc.
Workday – Zachary Kauss

Notes:

*Overview of the RFP was given by Nicole Ogrodzinski.

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Question #1 – From Workday: What are the actual demo dates, will they shift, and what is the process for putting in the recommendations?

>Answer #1 – Nicole: once we have a short list of vendors, we will move forward with a two-day opening for presentations, Tues./Wed. or Wed./Thurs.

Question #2 – Oracle: Clarification of instruction 5.1

>Answer #2 – Catherine (EY): Advised all to indicate your product staff, include what module you would include. Include your software modules as well. Section 4, just pricing should be included. Nicole Ogrodzinski added – All of your solutions have different prices. We really want to make sure we have a detailed outline of all fees along with your proposals.

Question #3 – Oracle: Does Section 3 refers to section 6 for general implementation?

>Answer #3 – Nicole: This will be the responses. We broke these out in appendixes for you. We are looking for answers to all the questions we referenced.

>Attaching a PDF should that go in section 3?

>Nicole: Yes

>Also, signature scenarios refer to a PDF? Are those the ones Moffitt is supplying?

>Nicole: Yes

Question #4 – Oracle: In Section 7, Solution Requirements Overview by Functional Area in the second paragraph, it states "Please also specify which component(ad)/module of your software is utilized to meet the requirement."

There is not a separate column to note this and this is being noted in the BOM – is that sufficient?

>Answer #4 – Nicole: Send the specific question in an email and we will respond and cc everyone.

>Follow up answer: Yes, that is sufficient.

Question #5 – Workday: We supply pricing a little different, I will need a breakdown for more specific pricing.

>Answer #5 – Nicole: Will be supplied on or before April 15th at 5:00 p.m.

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Question #6 – Service Now: Section 3.1 The group impacted by this section includes legal, can you detail how?

> Answer #6 – Nicole: Legal needs it for our contracting process, integration solutions and supply chain.

Question #7 – Bresatech: Is this more of ERP or a Data warehouse solution?

> Answer # 7 – Yvonne: Not only data but improved function, as quickly as we are growing, we need to be able to keep up.

Question #8 – Oracle: What is the acronym PPL?

> Answer #8 – Nicole: PPL stands for people.

Question #9 – SAP: Questions related to Appendix 4.

> Answer #9 – Nicole: This is in the financial planning section; we have a very substantial research program. This will require a more detailed answer from Grants Management.

Question #10 – SAP: What is the ability to evaluate historical data requirements?

> Answer #10 – Nicole: We will have to defer to our leaders in research and get a response back.

Question #11 – SAP: In Appendix 4, looks like identical versions to work towards an advanced data base. Is that correct?

> Answer #11 – Nicole: they need to do real time report. This will require a more detailed answer from Grants Management.

Question #12 – Oracle: Under the supply chain requirements, what is your question about staff.

> Answer #12 – Nicole: Payroll lives within finance not HR, we are currently using UKG Kronos. We are looking for an ERP that can also tie in scheduling.

Question #13 – Oracle: Do you use any mobile technology today to track materials?

> Answer #13 – Nicole: Yes, we are using Infor's mobile supply chain management.

Question #14 – Workday: After you shortlist, will we have a similar call like this to walk through the process of the onsite demo days? Also are you looking for a 5-year term for the RFP?

> Answer #14 – Nicole: Yes, we will so that everyone is getting the same information. We didn't put in an actual duration but are considering an 8 to 10-year term.

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Question #15 – Oracle: Did you extend the demo dates since you extended the RFP proposal dates?

> Answer# 15 – Nicole: Yes, we bounced these dates back one week and we will republish demo dates given the extension.

Question #16 – Infor: What are you using for financial planning?

> Answer #16 – Nicole: Today we are using Oracle. However patient financials are not included in this, they will continue to use Soarian Financial.

Trillany Jacobson introduced Desiree Hanson to speak on Moffitt's Diversity policy.

> As a reminder, none of the questions mentioned diversity and inclusion but for every RFP that we put out, the cancer center is extremely focused on diversity, equity and inclusion, impartial with supply and diversity, making sure your using diverse suppliers. Moffitt has an overall 15% goal that we ask companies for a commit of. It is required that you respond to the diversity questions in Appendix 1 in order for your proposal to be considered. Moffitt diversity policy includes minority, women, veterans, LGBT and disability owned enterprises. We also would like for each company to talk about what your diversity programs are like at your companies as well.

Reminder: Proposals are due by April 18th by 5:00 p.m. EDT ONLINE ONLY through Symplr/MD Buyline. Thank you.